

Central Mail FAQs

When are you open?

- Central Mail is staffed from 6:00 am until 6:00 pm Monday through Friday.

What time is the deadline to get mail out same day?

- Central Mail staff take outgoing mail to the Postal Service at 3:45 daily. Mail needing mailed after can be brought to the Central Mail office located at 1320 E Sioux Avenue for postage until 5:45 pm. After postage is applied the agency will have to drop it off at the U.S. Post Office for mailing.

Does Central Mail interoffice postage stamps to agencies?

- No. Agencies must sign for and pick up postage stamps at the Central Mail office located at 1320 E Sioux Avenue.

Contact Central Mail at
(605)773.3767

if you have additional questions.

